
Job Title: DIRECTOR, ALLOCATION

Reports To: Managing Director

FLSA Status: Exempt

Essential Duties and Responsibilities

- Perform insightful quantitative analysis on potential policy exposure for certain long-term or high exposure insurance claims. This requires working closely with clients, counsel and co-workers to clearly focus on the relevant issues, financial factors, and necessary assumptions to value cases accurately and efficiently.
- Construct models and prepare written reports to accurately reflect above analysis with an emphasis on presentation in addition to accuracy.
- Communicate effectively with all project stakeholders and management
- Provide ad hoc reporting and reconciliation services for special assignments and projects.

Accountability and Performance Factors

- Must be able to work well and balance priorities within a fairly unstructured, fast-paced work environment.
- Must have the ability to adjust project-oriented schedule as needed to complete tasks within limited time period.
- Must be able to work effectively with clients, outside vendors and co-workers, including having the ability to communicate complex quantitative ideas clearly to others lacking a mathematical/financial background.
- Must be able to find creative solutions to solve problems including the willingness to learn new techniques/methods as necessary.

Qualifications, Skills, Abilities and Job Knowledge Required

- Excellent Excel, Word, Data Analysis, etc. skills
- Ability to solve qualitative problems quantitatively with limited time resources.
- Knowledge of insurance principles, long-tail claims and working knowledge of jurisdictional intricacies
- Systems knowledge a plus but not required.
- Knowledge of VBA, HTML, or other coding language a plus but not required.

Education, Training and Certifications Required

- BA/BS in Mathematics, Finance, Economics, or related field required.
- Advanced degree preferred but not required